**Member Scholarship Application**

Scholarship Guidelines:

* Applicants must have been a COVA member for at least 1 year.
* Scholarships are available to any COVA member in good standing.
* Scholarships may cover professional development fees for training or conference fees related to the volunteer administration field for an amount up to $200.
* The Training and Development Committee and COVA Board will evaluate each application on a first-come-first-serve basis. Determination of scholarships will be based upon a point scale, indicated throughout the application.
* Applications must be submitted at least 2 weeks prior to the conference/training deadline to allow for processing and selections to be made. Applications will be reviewed at monthly COVA board meetings and scholarship awardees will be chosen at that time.
* Applications should be sent to: [president@atlantacova.org](mailto:president@atlantacova.org) or

Council of Volunteer Administrators of Metro Atlanta, Inc.

PMB# 311

931 Monroe Drive NE, Ste A102

Atlanta, GA 30308

Please have your immediate manager complete this section:

*Please complete a brief statement of recommendation for the applicant, addressing his/her merits, how the training will be professionally beneficial, and why a COVA scholarship is pertinent to this training opportunity.*

(30 pts)

**Applicant Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Phone |  | Email |  |
| Agency |  | | |
| How long have you been a COVA member? (10 pts) | | | |
| How have you been involved in COVA? (activities, committees, etc.) (20 pts) | | | |

# Workshop Information

|  |  |  |  |
| --- | --- | --- | --- |
| Workshop Title and Description: | | | |
| Date of Training |  | Location of Training |  |
| Registration Fee |  | Registration Deadline |  |
| Organization Hosting Training |  | | |
| Scholarship check should be payable to: | (Checks may not be payable to individuals.) | | |
| Address for check to be sent: |  | | |
| In 2-3 sentences, explain how this training opportunity will be valuable to you regarding volunteer administration: (30 pts) | | | |
| Have you received any other scholarships to this training? Please explain how this scholarship will be helpful for your attendance of this training event. (10 pts) | | | |

|  |
| --- |
| COVA Board Use:  Date Received: \_\_\_\_\_\_\_\_\_\_  Date T & D Rvwd: \_\_\_\_\_\_\_\_  Date Board Rvwd: \_\_\_\_\_\_\_\_  Scholarship Granted? \_\_\_\_\_\_  Check Awarded? \_\_\_\_\_\_\_\_\_\_ |